

Cartee-Haring Recommendation Form

College Information Sheet:

Name as it should appear in the essay:

An email that you check frequently:

Your Guidance Counselor:

Class in which I had you:

Final Grade you received the class:

Colleges to which you are applying and please rank them in order of preference and place the actual DUE date for the college (please do not give me a different due date than the college's):

Are your letters being submitted through Naviance? If there are any that do not accept electronic forms, please make sure that you tell me if they will email me, you will give me the form, etc.

Extra Curricular Activities in which you are an active participant and any information I should know about them:

Rank your self in each of the following areas:

	Below average	Average	Above average	Well Above Average	Excellent	Outstanding
Academic Achievement						
Intellectual Promise						
Quality of Writing						
Creative, Original thought						

WRITTEN RESPONSES: Please respond to the following questions. Please type your responses and **use very specific examples**. I will be looking at the quality of the response and the specifics that you give. I expect that you will demonstrate solid writing skills. I also like to incorporate parts of your responses into the letter to make it personal, so please take that into consideration when writing these. These help personalize the letter that I will write for you and they help me remember more specifics about you. If you don't know the answers or you don't want to complete this form with specifics, then perhaps a different teacher would be better suited to write your letter. Your effort will yield my effort.

1. Why do you think a college should select you? Why do **you** stand out from a crowd?
2. What about your performance in my class do you think is noteworthy? **BE SPECIFIC**. Provide at least **TWO** examples of your performance (choose examples from: in-class work, homework, papers, projects,) and give specific details. Do not just say that you always did your homework. I need to be specific, so you need to be specific.
3. When you think of yourself as a "learner," what are your two strongest qualities and what area(s) do you need to improve?
4. What assignment from my class are you most proud of and why? (Please include very specific details- the name of the assignment- examples from your assignment, quote yourself, and even give me a copy of it-a graded copy would be fantastic, etc.)
5. What three words would you use to describe yourself? Why? Give me examples of moments that prove each of the words.
6. What reading from my class did you learn the most from? What did you learn?
7. Why do you want to go to college? What area(s) would you like to study? Why?
8. What is your single best memory of your time in high school (again it doesn't have to be school-related) and why?
9. What do you want colleges to know about you as a student?